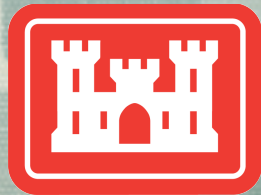


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Partnerships in NRM
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US Army Corps of Engineers

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- What is the Gateway?

Natural Resources Management Notes

THE NATIONAL RECREATION STRATEGIC PLAN

View the [Recreation Strategic Plan](#)

The national recreation strategic plan is now available for use by Corps employees.

The [public release](#) is now available.

[Staffing Study Results: An Analysis of Recreation Staffing and Labor Costs at Corps Projects -- A White Paper Prepared in Support of the National Recreation Road Map](#)

[Survey Results: 2010 Park Ranger & Visitor Safety Survey and 2011 Visitor Assistance Program Manager Survey](#)

[Lynda Nutt, National Water Safety Program Manager is Retiring](#)

Featured/New Websites

- Customer Discussion Guides
- Fire Management
- FY09-10 Visitor Centers - Survey tools and procedures
- FY09-10 Recreation Areas - Survey tools and procedures
- Information on FLREA
- Level One Inventories
- Motorboat Licensing
- Recreation Carrying Capacity
- Recreation Roadmap
- Recreation Strategic Plan

NRM Gateway Glimpse

- 4 January 2011
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- o [Excellence in Partnerships \(EIP\) Award](#) - How to apply, past recipient application packages
- o [Take Pride in America \(TPIA\) Awards](#) - How to apply, description of award categories
- o [ARC Legends and Beacon Awards](#) - List of past recipients and application packages

Challenge Partnerships Program - Definition of the challenge partnership program/agreements

- o [Challenge Partnership Policies & Procedures](#) - ER/EP 1130-2-500 Chapter 12, Public Laws (WRDA 1992 Sec 225), Policy Bulletins
- o [Challenge Partnership Program History](#)
- o [Challenge Partnership Agreements \(CPAs\)](#) - Templates, Existing Challenge Partnership Agreements
- o [Challenge Partnership Agreement Templates](#)
- o [Challenge Partnership FAQs](#)
- o [Challenge Partnership Success Stories](#)

Contributions Program - Description of the contributions program, definition of a contribution

- o [Contributions Policies & Procedures](#) - ER/EP 1130-2-500 Chapter 11, Public Laws (33 USC 2328, WRDA 1992), Policy Memos
- o [Contributions, Fundraising and Recognitions Reference Guide](#) - 2008 HQUSACE approved guidance
- o [Contribution Plans](#) - Template, District plans, Thank you letter
- o [Contributions Success Stories](#)
- o [Contributions FAQs](#)

Cooperative Agreements - Definition of a cooperative agreement, list of authorized types

- o [Cooperative Agreements Policies & Procedures](#) - ER/EP 1130-2-500 applicable chapters, Public Laws (42 USC 1856a, 41 USC 501, 31 USC 6301, 33 USC 2339 Sec 213, WRDA 1998 Sec 11, WRDA 1996 Sec 310, 33 USC 2328 Sec 225, WRDA 1976 Sec 120)
- o [Authorized Cooperative Agreement Types](#) - Description of each activity legally authorized for a cooperative agreement (Law Enforcement, Fire Protection, Educational/Training, Research and Development, Cooperating Associations, Challenge Partnership Agreements)
- o [Cooperative Agreement Template](#) - Designed by NWP Grants and Agreements Officer
- o [Existing Cooperative Agreements](#) - Examples of agreements for the various types of cooperative agreement authorities

Cooperating Associations Program - Description of a cooperating association, difference from Friends Groups

- o [Cooperating Associations Policies & Procedures](#) - ER/EP 1130-2-500 Chapter 9, Public Laws (WRDA 2000 Sec 213, WRDA 1992 Sec 225), Policy memos
- o [How to Partner with a Cooperation Association](#) - Steps to determine need, setting up a new association, tax information, and other items to consider
- o [Corps Cooperating Associations](#) - National list of cooperating associations that have agreements with the Corps, points of contact, locations, agreement documents, links to association web pages
- o [Cooperating Association Templates](#) - Templates for cooperative agreements and leases with cooperating associations
- o [Cooperative Joint Management \(CJM\) of Corps Parks](#) - Policies and guidance memos, FAQs
- o [Cooperating Associations Lessons Learned](#) - Words of wisdom from Corps projects with CAs
- o [Excellence in Partnerships \(EIP\) Award](#) - Annual award to recognize outstanding contributions by a partner
- o [Cooperating Association FAQs](#)
- o [Cooperating Association Success Stories](#)

[Corps Lakes Gateway Partnerships Webpage](#) - public website that explains the Corps NRM Partnerships program to potential and existing partner

[Corps Photo Album for Partnerships](#) - Link to Corps Lakes Photo Album pictures of partnerships

[Division & District POCs](#) - List of partnership program managers at the District and Division level

Economy Act Agreements - Description of the Economy Act

- o [Economy Act Policies & Procedures](#) - Public Law (31 USC 1535)
- o [Existing Economy Act Agreements](#) - Examples of Economy Act agreement documents at Corps projects
- o [Economy Act Sample Templates](#) - Economy Act Order, Determinations & Findings document, Amendment
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[FAQs](#) - General questions about partnerships

[Good Enough to Share](#) - 21 Partnership Success Factors, link to submit stories, partnership examples, lessons learned

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- [Grants and Funding Available to the Corps](#) - Examples of some available grant opportunities
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[Handshake Partnership Program](#) - Description of Handshake Program

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- [Application Form](#)
- [Instructions](#) - How to fill out application form
- [Handshake 2014 webinar](#) - Tips on completing a successful application
- [Handshake Program Factsheet](#) - Downloadable/printable pdf that can be used to explain the handshake program to potential partners
- [Handshake Applications and Agreements](#) - Winning applications and agreements from 2009-2013
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- [Handshake Program Presentations](#) - Webinars and presentations from APPL conferences
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- [Tools & Materials](#) - Park Prescriptions program information sheets
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- [National MOUs/MOAs](#) - List of all current nationwide MOUs/MOAs with links to documents
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- [Armed Forces Recreation Program](#) - Links to each branch's recreation program
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How To Develop a Partnership



Partnerships
How To



Step 1 - Assess Situational Needs

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Define what is and what isn't a partnership.

There are a lot of misconceptions about partnerships. Here are some pitfalls you can avoid by knowing what is and what isn't a partnership:

A partnership IS:

1. A written agreement between the parties. This can be in the form of a [challenge partnership agreement](#), [MOU/MOA](#), [Economy Act agreement](#), [cooperative agreement](#), [volunteer agreement](#), or a [contributions plan](#).
2. Mutual interest in, mutual benefits from, or mutually desired goals of a common objective related to the mission of the agency.
3. Builds consensus and broad-based community support.
4. Appropriate legal authority.
5. Voluntary participation.
6. Consistent with agency plans, policies, and priorities.
7. Leverages resources to meet challenges and improve opportunities
8. A realistic timeframe with sufficient lead time to acquire funding, materials, and necessary approvals.

A partnership is NOT:

1. Conflict of interest, appearance of conflict of interest, or preferential treatment of one entity over another.
2. Endorsement of commercial products, services, or entities.
3. Circumvention of applicable legal requirements in areas such as procurement, personnel, or labor laws; printing, publishing, or audiovisual production; and issuance of special use permits.
4. Marketing or promotion of partners in any way, except for recognition of the contribution.

Assess the skills and assets of the partnership

Partnerships are not a one-way street. A partnership means you and your partner have joint interests and associations. How do you determine what skills and assets you and your potential partner bring to the table? Ask yourselves these questions:

- o Are mutual needs identified?
- o Are each other's needs compatible with [organizational missions](#)?
- o Does the potential partner's experience match your needs?
- o Does everyone understand the reasons for and goals of the partnership?
- o Is there a visible outcome?
- o Are all affected stakeholders identified?
- o Have mutual benefits been identified?
- o Do you have the legal authority to enter into the partnership?
- o Do you have the resources to fulfill your end of the partnership?



Step 2 - What Kind of Partnership is Right for You?

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District Commanders are responsible for approval/execution of most partnering agreements. However, this authority can be delegated to the Chief of Operations or the Operations Project Manager through a delegation of [authority memo](#). The Corps of Engineers has a number of authorities and programs that allow it to provide work or funds or accept work or funds from Federal, State, Tribal, or non-Federal entities. The following list includes the partnership types within our authorities.

[Challenge Partnerships](#) – The Corps can enter into agreements to accept funds, materials, and services from non-Federal public and private entities to provide for operation and/or management and development of recreation facilities and natural resources at water resource development projects, where such facilities are being maintained at full federal expense. This program allows the Corps to accept services or funds in the above circumstances; it does not permit the Corps to reimburse for services. The contributed resources are combined with regular project resources to accomplish work within current authorities and contained in the annual or five-year plan in the approved operational management plan. (33 U.S.C. §2328; [EP 1130-2-500, Chapter 12](#); [ER 1130-2-500, Chapter 12](#)).

[Cooperating Associations](#) – The Corps may enter into cooperative agreements with tax-exempt, non-profit organizations that volunteer services to the Corps. Cooperating associations are used to accomplish such broad goals as natural resource management, interpretation and visitor service activities at Corps civil works projects, fee-owned lands, and other areas for which the Corps has administrative and management responsibilities. ([EP 1130-2-500, Chapter 9](#); [ER 1130-2-500, Chapter 9](#)).

[Volunteers](#) – The Corps is authorized to accept the services of volunteers to carry out any Corps activity except policy-making or law enforcement. Volunteer agreements allow the Corps to accept the services of volunteers and to provide for their incidental expenses. (33 U.S.C. §569c; [ER 1130-2-500, Chapter 10](#); [EP 1130-2-500, Chapter 10](#); [EP 1130-2-429](#)).

[Contributions Program](#) – The Corps is authorized to accept contributions of cash, funds, materials, and services from persons, including governmental entities but excluding the project sponsor, in connection with carrying out a water resources project for environmental protection, restoration or recreation. Contributions must be used for work items within current authorities and contained in an approved annual five-year operational management plan. A contributions plan serves as the agreement for this program. Note: Real estate cannot be accepted under this program. (33 U.S.C. §2325; [EP 1130-2-500, Chapter 11](#); [ER 1130-2-500, Chapter 11](#)).

[Memoranda of Understanding \(MOU\)/Memoranda of Agreement \(MOA\)](#) – These are “agreements to agree” which coordinate the Corps’ authorized activities with another entity. MOUs often state common goals and nothing more. Thus, MOUs do not contemplate funds transfers and should usually include language that states something similar to: “This is not a funds obligating document; by signing this agreement the parties are not bound to take any action or fund any initiative.” They may be used to run a program a certain way so that it functions better with the program of a sister agency, for example.



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Step 3 - Budget Development and Financing

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How To

Basic rules

The most important thing to remember about financing partnership projects is that the Corps does not conduct fundraising activities. Ethics rules prohibit Federal employees from soliciting funds from people outside the Government. However, cooperating associations and Friends groups can solicit funds for their organization and for projects or events that are being conducted jointly with the Corps. A cooperative agreement should be written to detail the funding relationship with the Corps. Public-private partnerships often involve corporations who wish to make donations that are tied to advertising. Recognition of the contribution is important, but must avoid the suggestion of commercialization, advertising, and endorsement of a product, service, or organization.

Non-profit 501's

Certain tax laws apply to non-profit organizations that affect their ability to raise funds. Exemption from Federal income tax is based on Section 501 (c) (3) of the Internal Revenue Code for organizations operated exclusively for charitable or educational status. This affects their fundraising ability, enabling them to accept donations in which the donors can receive a tax "write-off." Some non-profits may not have this status; however, they can still raise funds and contribute to partnerships with the Corps.

[Grant Writing and Assistance](#)

Grants can be obtained from public and private sources consistent with the purpose of the granting entity. Cooperative associations and friends groups may apply for grants and apply the grant monies to work activities on Corps lands. The Corps does not usually apply for grants with other Federal agencies unless the legal authority specifically addresses grants between Federal agencies. The Corps can apply for State, local, and private grants if such action does not involve lobbying Congress, the funds will be used for an authorized mission, and the acceptance is consistent with appropriation law. In practical terms, it is much easier for the partner to apply for the grant and accept the funds. This is the preferred method. Corps employees may help partners write grant proposals, and may conduct training sessions on grant writing.

[Contributions and Donations](#)

Contributions for operation and management of recreation facilities and protection and restoration of natural resources at civil works water resource projects are accepted in accordance with ER 1130-2-500, dated 27 December 1996, "Project Operations - Partners and Support (Work Management Policies)." Each location that collects contributions shall have a contributions plan that describes the work that will be accomplished with any potential contributions. The plan shall be reviewed and updated as necessary as work items are completed and new tasks are added.

What can we do:

- Use donation boxes.
- Talk to organizations about sharing resources, including money, when we are likely to consummate a cooperative agreement.
- Accept contributions at the discretion of the commander or operations project manager when they believe the contribution is consistent with the laws, regulations, integrity, and reputation of the Corps of Engineers and would not give the appearance of a conflict of interest or with

Partnership Types: Which is right for you?



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Challenge Partnerships

Challenge Partnerships Program

[Headquarters POC](#)

The Challenge Partnership Program provides opportunities for non-federal public and private groups and individuals to contribute to, and participate in, the operation and/or management of recreation facilities and natural resources at water resource development projects. This program allows the Corps to accept funds, materials, personal property, equipment, and/or services following the approval of a Challenge Partnership [Agreement](#), to accomplish work programs; however it does not permit the Corps to accept real estate from the partner, nor reimburse for services. At this time, USACE has no authority or mechanism to give funds directly to a non-federal partner. The contributed resources are combined with regular project O&M resources to accomplish work within current authorities and contained in the annual or five-year plan in the approved operational management plan. This provides a way to stretch the Corps budget by sharing costs. Work is generally accomplished during one fiscal year, but may be carried over several years. The Corps' Challenge Partnership Program is authorized by [Public Law 102-580, Section 225 of 33 U.S.C 2328, Water Resources Development Act of 1992](#).

In 2002, the Challenge Cost Sharing program was renamed Challenge Partnerships, since challenge partnerships differ from traditional cost-sharing in several ways. [Click here to see the comparison chart](#).

Note: Challenge partnership agreements are NOT [cooperative agreements](#) as described by 31 U.S.C. 6305 or the Federal Grant and Cooperative Agreement Act (FGCAA), and therefore are not subject to the FGCAA or the DoD regulations governing the use of FGCAA cooperative agreements.

- [Policy & Procedures](#)
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Item is restricted to U.S. Army Corps of Engineers and will open in a new window.



Challenge Partnership Program - Policy & Procedures

Engineer Pamphlets

- o [EP 1130-2-500](#), dated 27 December 1996 revised 1 June 2006
Project Operations - Partners and Support (Work Management Guidance and Procedures)
 - [Appendix U](#), Sample Challenge Partnerships Agreement
This applies for both Appendices U and T. In 2002, the name of the Challenge Costsharing Program was changed to the Challenge Partnership Program. Until the regulation is updated, the examples cannot be changed. When drafting one of these documents, please replace the word "Costsharing" with "Partnership."
 - [Appendix T](#), Sample Challenge Partnerships Financial Work Sheet
 - [Chapter 12](#), Challenge Partnerships

Engineer Regulations

- o [ER 1130-2-500](#), dated 27 December 1996 revised 1 June 2006
Project Operations - Partners and Support (Work Management Guidance and Policies)
This regulation establishes the policy for the management of operation and maintenance activities of U.S. Army Corps of Engineers (USACE) personnel performing civil works functions related to flood control, navigation, dredging, hydroelectric power generation, environmental stewardship, and recreation services at water resource, waterway, and other USACE projects.
 - [Chapter 12](#), Challenge Partnerships

Public Laws (P.L.)

- o [P.L. 102-580](#), Water Resources Development Act of 1992, Section 225, October 31, 1992

Section 225 of this law authorized the Secretary of the Army to enter into cooperative agreements with non-Federal public and private entities to provide for operation and/or management and development of recreation facilities and natural resources at water resource development projects where such facilities are being maintained at full Federal expense.

This also authorized the Secretary of the Army to accept contributions of funds, materials, and services from non-Federal public and private entities. If your cooperating association wants to contribute funds to the Corps, refer to the Contributions Program section of the Gateway.

Other Policy

- o [CECC-G Bulletin No. 02-16](#), Acceptance of Non-Federal Funds for Work at Recreation Facilities
- o [CECC-G Bulletin No. 02-12](#), Challenge Partnership Program



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Challenge Partnership Agreements

Numerous Challenge Partnership Agreements (CPAs) have been set up at lake and river projects around the Corps (not including those related to Handshake Partnerships). Listed below are some examples of CPAs categorized by major project type.

[Click here to submit](#) and share your Challenge Partnership Agreement.

- [Challenge Partnership Agreement](#) - Word document template/fillable form
- [NWP Challenge Partnership Template](#)



Trails

- o [New Orleans District, Bonnet Carre Spillway and South Louisiana Trailblazers, Inc. - ATV trail development, July 2000](#)
- o [Walla Walla District, Dworshak Reservoir and State of Idaho Juvenile Correction Center- Trail maintenance, June 2010](#)
- o [Forth Worth District, Waco Lake, the Texas Equestrian Trail Riders Association and the Waco Bicycle Club- Construction of equestrian group camp and trailhead improvements, 2010](#)

Recreation

- o [Kansas City District, Tuttle Creek Lake, Briggs Motor Company, Inc. and Flat Land Jeep Club- ORV recreation area improvements, 2000](#)
- o [Little Rock District, Greers Ferry Lake, Arkansas Game & Fish Commission; First Electric Cooperative; City of Greers Ferry, Arkansas; Greers Ferry Area Chamber of Commerce; and Greers Ferry Lake Bassmasters- Fishing tournament roads, parking, support building improvements, August 2005](#)
- o [Walla Walla District, Lucky Peak Lake and Boise Project Board of Control- Toilet, staircase, parking lot installation and angler access improvements, August 2009](#)
- o [Fort Worth District and the City of Colony- Development of low density recreation within wildlife management areas, 2008](#)
- o [Savannah District, Hartwell Lake and the Hartwell Ramp Betterment Partners- Boat ramp extension, December 2008](#)
- o [Savannah District, Thurmond Lake and Sportsman's Corner- Sale of annual passes, December 2010](#)
- o [Savannah District, Thurmond Lake and Cliatt's Crossing- Sale of annual passes, December 2010](#)
- o [Savannah District, Thurmond Lake and West Marine- Sale of annual passes, December 2010](#)
- o [Savannah District, Thurmond Lake and August Marine- Sale of annual passes, December 2010](#)
- o [Nashville District, Lake Barkley and Lyon County Tourism Commission- Boat ramp and parking improvements, October 2004](#)
- o [Nashville District, J Percy Priest Lake and Tennessee Wildlife Resources Agency- Accessible fishing pier, jetty, parking, trails improvements, September 1996](#)
- o [Walla Walla District, Dworshak Dam and Reservoir and the Orofino Chamber of Commerce- Pack It In/Pack It Out litter bag program, April 2011](#)

Challenge Partnerships
Agreements

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CHALLENGE PARTNERSHIP AGREEMENT
BETWEEN
THE DEPARTMENT OF THE ARMY
AND
EXAMPLE modify as appropriate

THIS AGREEMENT, entered into this day of ____, 20____, by and between the Department of the Army (hereinafter the "Government"), represented by the District Commander, U.S. Army Engineer District _____ and _____, (hereinafter the "Partner"), represented by _____.

WITNESSETH, THAT:

WHEREAS, the Government manages lands and waters at Beautiful Lake which includes recreational opportunities for the public, and

WHEREAS, the installation of an accessible fishing platform at Scenic Recreation Area on Beautiful Lake will increase the recreational opportunities for the public, and

WHEREAS the Partner is interested in promoting and assisting the Government in providing this accessible fishing platform, and

WHEREAS, it is mutually beneficial to the Government and the Partner to work cooperatively to make this accessible fishing platform available to the public, and

WHEREAS, the Partner, in order to assist the Government in this project has voluntarily agreed to pay a portion of the cost, and

WHEREAS, Section 225 of the Water Resources Development Act of 1992, PL 102-580, (Oct 31, 1992), authorizes the Secretary of the Army to accept contributions from the Partner and apply those contributions to the Project, and

WHEREAS, the Government and the Partner have the full authority and capability to perform as hereinafter set forth and intend to cooperate in financing and challenge cost-sharing in accordance with the terms of this agreement;

NOW THEREFORE, the Government and the Partner agree as follows:

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Partnership Types: Which is right for you?

- [Challenge Partnerships Program](#)
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- [Cooperating Associations Program](#)
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Handshake Program

The Handshake Program offers a source of seed money to Corps installations for worthwhile partnership projects. The intent of this program is to initiate new, or enhance existing recreation and natural resources management opportunities. The objective is to provide an incentive to Corps projects to utilize partnering initiatives to their fullest potential. In addition, this funding is intended to encourage local organizations to partner with the Corps to construct, operate, and/or maintain local partnering projects. The Handshake Program is a way for the Corps to demonstrate our recognition that partnerships flow in both directions (i.e. partnerships are a "handshake," not a handout). Corps leadership has demonstrated their commitment to a partnership culture by establishing this program.

PLEASE NOTE: At this time, USACE has no authority or mechanism to give a non-federal partner funds. Contact your district partnering POC or division Partnership PDT member if you have questions concerning this issue.

Questions about this program should be directed to [Allen Gwinn](#), Handshake Program POC at 814-658-6810.

- [Handshake Program Fact Sheet](#)
- [Challenge Partnership Template](#)

Final Report Forms

- o [FY 2013](#)
- o [FY 2012](#)
- o [FY 2011](#)
- o [FY 2010](#)

- [Applications and Agreements](#)
- [Program Presentations](#)
- [How To Prepare a Winning Handshake Application Webinar](#)



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Handshake Program Recipients

- [Summary of 2004 – 2013 Recipients](#)
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- [2004 Recipients](#)



Handshake Program Applications and Agreements

Trails

2009:

- o Carlyle [Application/Agreement](#)
- o Norfolk [Application/Agreement](#)

2010:

- o Waco [Application/Agreement](#)
- o Hartwell [Application/Agreement](#)

2011:

- o BWT [Application/Agreement](#)
- o Carlyle [Application/Agreement](#)
- o DeGray [Application/Agreement](#)
- o Ouachita [Application/Agreement](#)

2012:

- o Hartwell Lake [Application/Agreement](#)
- o Lost Creek Lake [Application/Agreement](#)
- o Rathbun Lake [Application/Agreement](#)
- o Stockton Lake [Application/Agreement](#)

2013:

- o Caesar Creek Lake [Application/Agreement](#)
- o Mark Twain Lake [Application/Agreement](#)
- o Rathbun Lake [Application/Agreement](#)

Recreation

2009:

- o Dale Hollow [Application/Agreement](#)

2011:

- o Alabama River [Application/Agreements](#)
- o Oahe [Application/Agreement](#)
- o Philpott [Application/Agreement](#)

2012

- o Cape Fear River Lock & Dam #1 [Application/Agreement](#)
- o Clinton Lake [Application/Agreement](#)
- o John H Kerr Reservoir [Application/Agreement](#)
- o Lake Mendocino [Application/Agreement](#)
- o Lake Red Rock [Application/Agreement](#)
- o Mark Twain Lake [Application/Agreement](#)
- o Paint Creek Lake [Application/Agreement](#)

2013:

- o J Strom Thurmond [Application/Agreement](#)
- o Tionesta Lake [Application/Agreement](#)

Environmental Stewardship

Interpretation

2009:

- o Allatoona [Application/Agreement](#)
- o Cottage Grove [Application/Agreement](#)
- o DeGray [Application/Agreement](#)
- o Mendocino [Application/Agreement](#)
- o Walter F George [Application/Agreement](#)

2010:

- o W Kerr Scott [Application/Agreement](#)
- o Kaskaskia [Application/Agreement](#)

2011:

- o Sonoma [Application/Agreement](#)

2012

- o Rough River [Application/Agreement](#)

2013:

- o Waco Lake [Application/Agreement](#)

Accessibility Improvements

2009:

- o Jennings Randolph [Application/Agreement](#)

2010:

- o Tully [Application/Agreement](#)
- o John H Kerr [Application/Agreement](#)

2013:

- o Lake Ouachita [Application/Agreement](#)

Safety

2009:

- o SAD [Application/Agreement](#)

2010:

- o Lucky Peak [Application/Agreement](#)

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Contributions Program

[Headquarters POC](#)

The contributions program was authorized by Public Law 102-580, Water Resources Development Act, 1992 (106 Stat. 4838), and 33 USC 2328, Sec. 203 to allow the acceptance of contributions from groups and individuals to provide for operation and management of recreation facilities and protection and restoration of natural resource at civil works water resource projects. Contributions must be within current authorities, consistent within the Corps mission, and for work items contained in an approved annual 5-year operational management plan. A project or district- level contributions and recognition Plan serve as the agreement in this program to receive funds, materials, and services.

Contributions include, but are not limited to cash, funds, materials and services for:

- The protection, improvement, restoration, rehabilitation, or interpretation of natural resources, environmental features, recreation areas and facilities, or cultural resources.
- Improvement of accessibility for disabled persons
- Rehabilitating existing facilities
- Improving wildlife habitat
- Producing interpretive and water safety brochures, publications and videos
- Plant native plants and trees
- Supporting endangered species recovery plans
- Maintaining trails


Note:

- All facilities and work accomplished become the property of the Corps.
- Real estate cannot be accepted under this program.
- Recognition shall be encouraged as a way to express appreciation to contributors and acknowledge the public support that has been received.
- Contributions are not an augmentation of the budget.

The contribution plan provides a formal document that describes in general terms the categories or types of work that have been identified in the Operational Management Plan (OPM) and are eligible for being accomplished under the authority of the Corps' Contributions Program. In conjunction with describing the general nature or categories of work to be accomplished, the plan also addresses the following: general procedures and methods for receiving and accounting for monetary contributions; methods for providing recognition to contributors and acknowledging public support; and designation of the individual responsible for assuring overall proper management and administration of the contributions program. These plans do not require a signature from the donor.

Accepted contributions shall be recorded into the OMBIL tracking system to provide historical documentation of past distribution and designation of services.

- [Policy & Procedures](#)
- [Contributions and Recognition Guide and Example Plans](#)
- [Success Stories](#)
- [Division & District POCs](#) 
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- [Sample Templates](#)

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Contributions and Recognition Guide, and Example Plans

[Contributions, Fundraising and Recognitions Reference Guide](#) - October 2008

[Contribution and Donor Recognition Plan template](#) - Approved by HQUSACE Office of Counsel

[Certificate of Appreciation, ENG FORM 4883, SEP 2012](#) (pdf file)

[Corps Contribution Program for Environmental Protection, Restoration, and Recreation at Water Resources Projects - A Summary](#)

Supporting documentation/memos from Office of Counsel and CECW-CO

- o [8 Dec 2011 - Contributions & Donor Recognition Plans: Clarification of Construction Services as Contributions](#)
- o [21 Nov 2011 - Construction by Non-Federal Entities at USACE Civil Works Properties](#)
- o [12 Oct 2011 - Draft Contributions and Recognition Plan](#)

- [HQUSACE Contributions Plan](#), October 2012
- LRH, [John W. Flannagan Dam and North Fork of Pound Lake Contribution Plan](#), August 2002
- LRH, [Burnsville Lake Contributions Plan](#), May 2008
- LRH, [Contributions Plan for Sutton Lake](#), March 2008
- LRL, [Contributions Plan for Louisville District](#), March 2012
- LRL, [Contributions Plan for Rough River Lake](#), January 2012
- LRP, [Contributions Plan](#), April 2012
- MVP, [Contributions Plan](#), February 2013
- MVR, [Contributions Plan](#), April 2009
- MVS, [Contributions Plan](#), June 2013
- NWK, [Contributions Plan for Kansas City District](#), September 2012
- NWO, [Contribution Plan for Omaha District, December 2011](#)
- NWP, [Contribution Plan for Portland District](#), November 2010
- NWP, [Memo: Use of Park Contribution Box](#)
- NWS, [Delegation of Signature Authority for Contributions](#)
- NWW, [Policy for Acceptance and Disbursement of Natural Resources Recreation Funds Received Under the Contributions Program](#), November 2008
- NWW, [Contributions Plan for Walla Walla District](#), August 2013
- SAM, [Contributions Plan for Mobile District](#), October 2012
- SAS, [Contributions Plan for Savannah District](#), October 2012
- SAW, [Wilmington District Contributions and Recognition Plan](#), March 2012
- SPN, [Contributions Plan](#), August 2012
- SWF, [Contributions Plan for Fort Worth District](#), September 2012
- SWL, [Contributions Plan](#), June 2013

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Cooperating Associations Program

Cooperating associations are non-profit, tax-exempt organizations that financially support and volunteer services to the Corps through a cooperative agreement. They are free-standing corporate entities with boards of directors, purposes, and abilities consistent with their boards and objectives. Some associations work in single areas; others are involved in various areas achieving multiple tasks.

Cooperating associations are used to accomplish such broad goals as natural resource and recreation management, interpretation, and visitor service activities at civil works water resource projects, fee-owned lands, and other areas for which the Corps has administrative and management responsibilities. In addition, forming an association develops partnerships with communities and improves communication among local constituencies.

Associations can:


- Support special events, interpretive, educational or scientific activities, exhibits, and programs
- Support natural resources management and/or public programs at or near Corps projects through conservation and educational activities and special events
- Acquire materials, equipment, supplies, or other items, or services appropriate for management, operation, interpretive, educational and visitor service functions.
- Provide services to visitors through the sale, production, publication, and/or distribution of appropriate interpretive and educational items related to the goals and mission of the Corps
- Distribute medium for those educational and scientific publications which relate to the Corps projects missions
- Collect dues; operate bookstores on-site, purchase equipment and materials for use at Corps projects, conduct and/or fund programs, and fund Volunteer Recognition Events.
- Cooperatively manage Corps recreation areas through a cooperative agreement and lease

There is often confusion between the definitions of a cooperating association, cooperative agreements, and friends groups. To clarify:


- **Cooperating Association:** refers to a legal entity, organized under state law, which enjoys a non-profit and tax-exempt status under Internal Revenue Service codes and which operates under the terms of a Cooperative Agreement with the Corps of Engineers.
- **Cooperative Agreement:** refers to the agreement between a cooperating association and the Corps of Engineers defining the functions and responsibilities of each party to the agreement.

Note: There are cooperative agreements that may not involve cooperating associations; such as law enforcement services, fire protection, research and development and others. These cooperative agreements are not the same type of cooperative agreements as covered under the Federal Grant and Cooperative Agreement Act, used by other federal agencies

- **Friends Group:** generally refers to local volunteer groups of citizens organized for a specific purpose or interest in a particular geographical area. Friends groups may or may not have 501 (c)(3) status. A friends group does not become a cooperating association unless a cooperative agreement is signed.

- | | |
|---|--|
| <ul style="list-style-type: none"> • Policy & Procedures • How to Partner with a Cooperation Association • Existing Corps Cooperating Associations • Excellence in Partnerships Award • Sample Templates | <ul style="list-style-type: none"> • News / Current Issues • Lessons Learned • FAQs • Related Sites • Success Stories • Division & District POCs  |
|---|--|




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Existing Corps Cooperating Associations

This is a list of non-profit, tax-exempt Cooperating Associations that assist the Corps in natural resource and recreation management, interpretation, and visitor service activities as described in a cooperative agreement and real estate instrument (where applicable). They are freestanding corporate entities with Boards of Directors, purposes, and abilities consistent with their boards and objectives and have a signed agreement with the Corps.

This list does not include other types of partnering agreements e.g. cooperative  agreements for single events/activities, memorandums of understanding, or challenge partnership agreements.

- [Spreadsheet of Cooperating Associations](#) – Updated December 2013
- [Cooperative Agreement template](#)

Great Lakes & Ohio River Division

- [Lake Superior Marine Museum Association](#): Lake Superior Maritime Visitor Center (LRE)
 - [Cooperative Agreement, January 1992](#)
- [Friends of Caesar Creek Cooperating Association](#): Caesar Creek Lake (LRL)
 - [Bylaws, 1999](#)
 - [Cooperative Agreement, 2011](#)
 - [Articles of Incorporation, 2008](#)
- *[Friends of Barren River Lake, Inc.](#): Barren River Lake (LRL)
- [Friends of Dale Hollow Lake](#): Dale Hollow Lake (LRN)
 - [Bylaws, 1993](#)
- [Conemaugh Valley Conservancy](#): Conemaugh River Lake (LRP)
 - [Lease, September 2000](#)
- [Friends of Berlin Lake](#): Berlin Lake (LRP)
 - [Bylaws](#)
 - [Cooperative Agreement, January 2010](#)
- [Friends of Rough River Lake](#): Rough River Lake (LRL)
 - [Cooperative Agreement, February 2011](#)
- Friends of the Youghiogheny River Lake: Youghiogheny River Lake (LRP)
 - [Cooperative Agreement, November 2011](#)
 - [Bylaws, February 2012](#)
- Soo Locks Visitors Center Association: Soo Locks Visitor Center (LRE)

Mississippi Valley Division

- [Confidence Learning Center](#): Mississippi River at Headwaters Lakes Projects (MVP)
 - [Cooperative Agreement, August 2012](#)
- Friends of Recreation and Environmental Stewardship (FOREST) Council of Mark Twain Lake: Mark Twain Lake (MVS)
 - [MOU, October 2012](#)
- [Keeping DeGray Lake Beautiful](#): DeGray Lake (MVK)
 - [Cooperative Agreement, October 2011](#)
- [Paul Bunyan Scenic Byways](#): Cross Lake (MVP)
 - [Cooperative Agreement, November 2009](#)
- [Eastern National](#): Illinois Waterway Visitor Center (MVR)
 - [Cooperative Agreement, November 1993](#)
- [Johnson County Historical Society](#): Coralville Lake (MVR)
 - [Cooperative Agreement, May 2004](#)
- [Iowa Academy of Science Association](#): Saylorville Lake (MVR)
 - [Cooperative Agreement, 2006](#)
- [Red Rock Lake Association](#): Red Rock Lake (MVR)
 - [Cooperative Agreement, 2011](#)
- [Quad City CVB](#): Mississippi River Project (MVS)
 - [Cooperative Agreement, October 2008](#)
- Lake Volunteers Association: Lake Shelbyville and Carlyle Lake (MVS)
 - [Cooperative Agreement, July 2013](#)

- [Home](#)
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Cooperating Associations and Friends Groups at USACE Facilities

District	Corps Project	Association Name	Association Functions	Association POC	Cooperating Association Website	CA POC Email
LRE	Lake Superior Maritime Visitor Center	Lake Superior Marine Museum Association	Acquire, preserve and exhibit maritime artifacts, documents, publications, and photographs; conduct educational and promotional programs, events	Ellen Kramer	http://www.lsmma.com/	Info@Lsmma.com
LRL	Barren River Lake	Friends of Barren River Lake and Park, Inc.	Special Events, Education	Gary Reimer	http://friendsofbarrenriverlake.org/	G.Reimer@insightbb.com
LRL	Caesar Creek Lake	Friends of Caesar Creek Cooperating Association	Bookstore, Special Events, Educational Materials & Programs	Darleen Long	http://friendsofcaesarcreek.org/	darleenlong56@gmail.com
LRL	Rough River Lake	Friends of Rough River Lake	Operate outdoor learning center, provide janitorial services, landscaping, interpretive services, special events	Charlie Corbett	http://friendsofroughriver.org/	friendsofroughriver@yahoo.com CharlieCorbett@aol.com
LRN	Dale Hollow Lake	Friends of Dale Hollow Lake	Interpretation, education, support NRM program	Toni Johnson	http://www.friendsofdalehollowlake.com/	cttradepost@twlakes.net
LRP	Berlin Lake	Friends of Berlin Lake	Assist park staff, fundraising	Kathryn J. Fatula	http://friendsofberlinlake.com/	friendsofberlinlake@yahoo.com
LRP	Conemaugh River Lake	Conemaugh Valley Conservancy	Maintain Bike and Hiking Trails	Laura Hawkins	http://www.conemaughvalleyconservancy.org/	info@conemaughvalleycon.
LRP	Youghiogheny River Lake	Friends for the Youghiogheny River Lake	Shoreline management, interpretive/education, natural resource management	Thomas Briar	N/A	tjbriar@qcol.net
MVK	DeGray Lake	Keeping DeGray Lake Beautiful	Environmental stewardship	Russ Johnson	http://www.kdlb.us	russjohnson26@yahoo.com
MVK	Lake Ouachita	Friends of Lake Ouachita	Cooperative management of parks, interpretive materials	Al Gathright	http://www.lakeouachita.org/friends-of-lake-ouachita	al_3516@hotmail.com; tra
MVP	Mississippi River at Headwaters Lakes	Paul Bunyan Scenic Byways	Interpretive programs, exhibits	Lynn Scharenbroich	http://www.paulbunyan scenicbyway.org/	lynn@blackpinebeach.com
MVP	Gull Lake	Gull Chain of Lakes Association	Interpretive programs, exhibits, map sales	Rosemary Goff	www.gullchainoflakesassociation.org/	
MVP	Big Sandy, Pokegama, Winnibogoshish, Leech, Gull, and Pine River Watershed	Confidence Learning Center	Interpretive programs, special events, sales	Bob Slaybaugh	www.campconfidence.com	bobs@campconfidence.com
MVR	Coraville Lake	Johnson County Historical Society	Historical and cultural heritage preservation and education	Meagan McCollum	http://www.jchsiowa.org/	meagan@johnsoncountyhi
MVR	Illinois Waterway	Eastern National	bookstore, special events	Cathy Nagle-Ervin	www.easternnational.org/	cathyn@easternnational.org
MVR	Lake Red Rock	Red Rock Lake Association	bookstore and other sales areas, special events	Matt Kissinger	http://redrocklakeassociation.org/	admin@redrocklakeassoci
MVR	Saylorville Lake	Iowa Academy of Science Association	Interpretive activities	Craig Johnson	http://www.iacad.org/	craig.johnson@uni.edu
MVS	Lake Shelbyville & Carlyle Lake	Lake Volunteers Association (formerly Kaskia-Kaw Rivers Conservancy)	Bookstore, special events	Kathy Niksic	N/A	LVA@consolidated.net; kniksic@consolidated.net
MVS	Mississippi River Project	Quad City CVB	Interpretive activities, Bookstore operation	Margo McInnis	www.visitquadcities.com	mmcinnis@visitquadcities.
MVS	Rend Lake	Kiwanis Club Foundation of Division 33	special events, special programming	David Webster	N/A	afflowerman1@frontier.com



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US Army Corps
of Engineers

Natural Resources Management Gateway

to the future . . .

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Memoranda of Understanding/Agreement (MOU/MOA)

MOUs and MOAs are used to coordinate the Corps' authorized activities with another entity. These "agreements to agree" or umbrella agreements are often used interchangeably, although they are distinctly different. MOUs tend to be used for simple common-cause agreements which are not legally binding. MOAs, on the other hand, establish common legal terms that establish a "conditional agreement" where the transfer of funds for services are anticipated.

The Difference between MOUs and MOAs

Memorandum of Understanding (MOU) defines a "general area of understanding" within both parties' authorities and no transfer of funds for services is anticipated. MOUs often state common goals and nothing more. Thus, MOUs do not contemplate funds transfers and should usually include language that states something similar to: "This is not a funds obligating document; by signing this agreement the parties are not bound to take any action or fund any initiative." An MOU may be used to outline the operation of a program so that it functions a certain way. For example, two agencies that have similar goals may agree to work together to solve a problem or support each other's activities by using an MOU. The MOU is nothing more than a formalized handshake.

Memorandum of Agreement (MOA) is a "conditional agreement" where the transfer of funds for services are anticipated. The MOA is prepared in advance of a "Support for Others Reimbursable Order" form. MOAs often establish common legal terms that will be read into every reimbursable order that follows. MOAs do not obligate any funds themselves, but they establish the terms for future service and cite one of the appropriate authorities to do so.

Note that neither MOUs nor MOAs can be used independently to receive services or obligate funds beyond those separately authorized, and that any MOU or MOA with outside entities should be made in accordance with USACE District policies and authorizations.

- [National MOUs/MOAs](#)
- [Local MOUs/MOAs](#)
- [FAQs](#)
- [Sample Templates](#)

Partnerships
MOU/MOA

[Technical Problems](#)

Updated: July 2011

National MOUs/MOAs

All MOUs and MOAs listed are Natural Resources proponent unless otherwise noted.

- [Archive of MOUs/MOAs](#)

Agency/Organization	Start Date	Description	End Date
21st Century Conservation Service Corps	1/1/13	MOU between Department of the Army, DOI, DOA, DOC, DOL, EPA, CEQ, and CNCS (link to attached file) Purpose: To establish the interagency National Council for the 21 CSC and form an interagency working group.	In effect until terminated
American Chestnut Foundation	12/2009	MOU between USACE and the American Chestnut Foundation Purpose: To restore the American Chestnut on USACE lands	In effect until terminated
Association of Partners for Public Lands	10/2003	MOU between USACE and APPL Purpose: Partner on training, communication products, and policy	In effect until terminated
BASS	6/1996	MOU between Bass Anglers Sportsman Society and USACE Purpose: Maintain and enhance sportfishery resources, public fishing opportunities, and increase public understanding	In effect until terminated
BoatU.S.	2006	MOU between BoatU.S. and USACE Purpose: Cooperate on boating and water safety education outreach, materials, and education	In effect until terminated
Boy Scouts of America	3/1987	Cooperative Agreement between USACE and BSA Purpose: Work together to protect, develop, and conserve water resources	In effect until terminated
CAST (Catch a Special Thrill)	6/2012	Interagency MOU Purpose: Interagency MOU with CAST to develop and implement recreation programs, projects, and activities that serve children and military service members with disabilities and/or disadvantages.	6/2022
Cooperative Conservation	1/2009	MOU between the USACE and Cooperative Conservation (Department of Agriculture, DOC, DOD, DOI, and CEQ) Purpose: Identify issues, develop solutions, and share best practices in collaborative natural resource and environmental management	In effect until terminated
Corps of Engineers Natural Resources Education Foundation	10/2007	MOU between the USACE and the CNREF Purpose: Develop a non-profit foundation to support the Corps NRM program	In effect until terminated
Council for Environmental Education	3/2006	MOU between USACE and the Council for Environmental Education Purpose: To cooperate in activities to advance environmental education and training	In effect until terminated
Everglades Cooperative Invasive Species Management Area (ECISMA)	12/2008	MOU between South Florida Water Management District, Florida Fish & Wildlife Conservation Commission, USACE, FWS, and NPS Purpose: Work together to control invasive plants and/or animals, and make recommendations for treatment	In effect until terminated
Federal Aviation Administration (FAA)	2003	MOA between the FAA, the U.S. Air Force, the U.S. Army, EPA, FWS, and the U.S. Department of Agriculture Purpose: To address aircraft-wildlife strikes	In effect until terminated
Federal Highway Administration	3/2004	MOA between USACE and FHWA Purpose: Collaborate to provide goods and services	In effect until terminated
Federal Prison Industries	11/1992	MOA between Federal Prison Industries, U.S. Bureau of Prisons and USACE Purpose: Production and shipment of items	In effect until terminated



Partnership Types: [Which is right for you?](#)

- [Challenge Partnerships Program](#)
- [Handshake Partnerships Program](#)
- [Contributions Program](#)
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Volunteer

Volunteer Program

[Headquarters POC](#)

Corps projects offer many volunteer opportunities in recreation and natural resources management. Volunteers can serve as park and campground hosts, staff visitor centers, conduct programs, clean shorelines, restore fish and wildlife habitat, maintain park trails and facilities, and more. Corps personnel can recruit their own volunteers or get help from the [Volunteer Clearinghouse](#), www.corpslakes.us/volunteer, (1-800-VOL-TEER or 1-800-865-8337), a national information center for people interested in volunteering at Corps projects across the country. Corps offices that have upcoming projects or events that volunteers can assist with may use the Volunteer Clearinghouse to [submit their volunteer projects on-line](#).

- [Policy & Procedures](#)
- [Volunteer Forms](#)
- [Program History](#)
- [Training](#)
- [Volunteer Clearinghouse](#)
- [Related Sites](#)
- [Background Checks/Volunteer Computer Access](#)
- [Take Pride in America](#)
- [Inmate Labor Program](#)
- [News / Current Issues](#)
- [FAQs](#)
- [Good Enough to Share](#)
- [Volunteer Clothing, Posters, and Brochures](#)
- [Volunteer Plans and Handbooks](#)
- [National Public Lands Day](#)
- [Division & District POCs](#)
- [Corps Photo Album for Volunteers](#)
- [Volunteer Pass Program](#)

 Item is restricted to U.S. Army Corps of Engineers and will open in a new window.



Volunteer Forms

- [ENG FORM 4882-R, Oct 01](#)
"Volunteer Service Record"
- [DD Form 2875](#) (pdf file) System Authorization Access Request (SAAR)
To obtain access to Trusted Associate Sponsorship System for VOLAC procedures
- [ENG FORM 4883, SEP 2012](#) (pdf file)
Certificate of Appreciation
- [Optional Form 301 \(Expires 12/2013\)](#) (Word File)
"Volunteer Application"
- [Optional Form 301A \(Expires 12/2013\)](#) (Word File)
"Volunteer Services Agreement for Natural Resources Agencies"
- [SF 1164, Nov 1977](#) (pdf file)
Claim for Reimbursement for Expenditures on Official Business
- [OSHA Form 300, 300a, and 301](#) (pdf file)
Work Related Injuries and Illnesses Report

Background Checks/Volunteer Computer Access

Volunteer coordinators shall practice due diligence in screening volunteer candidates to assure the safety and security of Corps employees, contractors, and the public. Background checks are **required** for any volunteer in one or more of the following scenarios:

- o Individuals who volunteer for more than 120 calendar days in a year
- o Positions that require wearing the Corps volunteer clothing/name tag who work independently of Corps personnel
- o Positions that require access to government files and records
- o Positions that require the collection or handling of fees
- o Positions that require access to a Corps networked computer

Background checks may be conducted, but **not required** for any of the following:

- o Individuals who volunteer for one-time events
- o Individuals who volunteer for less than 120 days and who do not meet any of the scenarios as described above
- o Volunteers who only work in proximity and direct supervision by a Corps employee

Volunteers requiring government computer access connected to Department of Defense (DOD) networks must be issued a Volunteer Logical Access Credential (VOLAC) card. Volunteers who only use stand alone government computers that are not connected to a DoD network do not require a VOLAC. [Click here](#) for requirements and procedures to acquire a VOLAC.

Forms

- o [DD Form 2875](#) (pdf file) System Authorization Access Request (SAAR)- To obtain access to Trusted Associate Sponsorship System for VOLAC procedures
- o SF 87- Federal Employee and Military Fingerprint Card

Guidance/Handbooks

- o [ER 1130-2-500 Chapter 10](#) – Corps of Engineers Volunteer Program
- o [EP 1130-2-500 Chapter 10](#) - Corps of Engineers Volunteer Program
- o [DMDC Trusted Associate Sponsorship System \(TASS\) Trusted Agent User Guide for TASMs and TAs](#)
- o [DMDC TASS Applicant User Guide](#)

District/Project Background Check SOPs

- o [VOLAC Flow Chart](#)
- o [Background Check/VOLAC Procedures powerpoint](#)
- o [LRN- Volunteer Background Check Request Form](#)
- o [LRP- Volunteer CAC Policy](#)
- o [NAD- Volunteer Screening Applications](#)
- o [NAD- Authorization Form for Consumer Reports](#)
- o [NWP- Authorization for Release of Information](#)
- o [NWS- Background Check Procedures, 2009](#)
- o [SAJ- Background Investigation Process](#)
 - [PSIP Background Investigation Request Form](#)
 - [OF 306 Declaration for Federal Employment Form](#)
 - [Sample Resume](#)
 - [Fingerprint Instructions](#)
- o [SAW- Background Check Flow Chart](#)
- o [SWL- Security Policy Memo 2011](#)

Volunteer Pass Program

The U.S. Army Corps of Engineers has established a volunteer pass program which enables volunteers who have served a minimum of 100 hours at Corps managed areas to receive a waiver of all day use fees via an Annual Day Use Pass. The purpose of this program is to support and recognize volunteers who have served the Corps in an exemplary way and encourage their visitation and use of Corps parks. The main goal is to increase visitation to Corps parks by enticing volunteers to visit new places, bring friends and family, and continue to explore and enjoy Corps recreation opportunities even after their pass has expired.

Volunteers can accumulate hours toward a pass at multiple Corps projects. Volunteer hours will be verified and entered by the volunteer coordinator into a [centralized database](#). After serving 100 hours of service, the volunteer will be eligible to earn a free [Annual Day Use Pass](#) from the local project where they reached their 100th hour. Only one Annual Day Use Pass may be earned per volunteer per year.

- [Volunteer Pass Program Memo](#)
- [Frequently Asked Questions](#)
- [Volunteer Tracking System Tutorial](#)

Volunteer Hours System

The U.S. Army Corps of Engineers has established a volunteer pass program which enables volunteers who have served a minimum of 100 hours at Corps managed areas to receive a waiver of all day use fees via an Annual Day Use Pass. The purpose of this program is to support and recognize volunteers who have served the Corps in an exemplary way and encourage their visitation and use of Corps parks. The main goal is to increase visitation to Corps parks by enticing volunteers to visit new places, bring friends and family, and continue to explore and enjoy Corps recreation opportunities even after their pass has expired.

Volunteer hours will be verified and entered by the volunteer coordinator into this centralized database. After serving 100 hours of service, the volunteer will be eligible to earn an Annual Day Use Pass from the local project where they reached their 100th hour. Only one Annual Day Use Pass may be earned per volunteer per year.

(NOTE: There is NOT a new Volunteer Pass that you print from this system. Once you "cash in" the 100+ hours for the volunteer, you will need to issue an Annual Day Use Pass from the passbooks kept at your project. In the \$ amount section of the receipt, write "Complimentary pass issued to Volunteer for 100+ hours served")

Summary Reports

- [View Current Month](#)
- [View Current Year](#)

Login

Select your lake from drop down list and enter password

Select lake Password

[Login to Volunteer System](#)

Create Password

Select your lake from drop down list. If you don't see your lake, an account may already be created. Passwords are only created once per lake.

Select lake

[Create Password](#)

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Economy Act

The Economy Act of 1932, as amended, 31 U.S.C. 1535, authorizes the agency (ordering agency) to place orders for goods and services with another federal agency or a major organizational unit of an agency (performing agency). An Economy Act order can be used when: 1) funds are available, 2) the head of the ordering agency determines that it is in the best interest of the government, and, 3) the head of the ordering agency decides that ordered goods or services cannot be provided as conveniently or cheaply by contract with commercial enterprise. These must be shown by a Determination and Findings (D&F) document, prepared by the ordering agency. The performing agency must be able to provide the goods or services in-house or by contract, and parties should verify under Part 8 of the FAR that the responsibility for this good or service is not assigned to another agency of the federal government. Authority for the ordering agency to do the work in question must be independently authorized. It should be noted that funds made available to the performing agency, but not yet obligated by the performing agency, shall be de-obligated and returned to the ordering agency at the end of their period of availability.

The Economy Act cannot be used for partnerships with non-federal entities, and is only used with federal agencies when another more specific transfer authority is not available. (Some agencies have their own transfer authorities that do not include de-obligation requirements and D&Fs, such as Section 632 of the Foreign Assistance Act, which the Corps may accept under the Chief's Economy Act (see below)). When entering into an Economy Act agreement with a non-DoD entity, the Corps must enter into an agreement by which the ordering agency agrees to pay all costs.

- [Policy & Procedures](#)
- [Existing Economy Act Agreements](#)
- [FAQs](#)
- [Sample Templates](#)



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[Technical Problems](#)

Updated: July 2011



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Existing Economy Act Agreements

- [Omaha District and NPS – Environmental remediation, technical assistance and homeland defense/security activities](#)
- [MVP Lock 5 and US Forest Service – Environmental habitat improvement through the use of dredging](#)
- [Lucky Peak and BOR – Recreational improvements to bring power to recreation area](#)
- [Rogue River and US Forest Service – Forest Health Services](#)
- [Portland District and US Geological Survey - Mercury exposure risk assessment for purple martins at Willamette Valley Projects](#)
- [Portland District and Bureau of Land Management- Prescribed burning](#)

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Cooperative Agreement

[Headquarters POC](#)

The [Federal Grant and Cooperative Agreement Act of 1977 \(FGCAA\)](#) sets forth the requirements for using cooperative agreements and grants to transfer funds to non-federal entities. However, use of cooperative agreements must be specifically authorized, and the FGCAA does **not** provide such authority. There is no general authority for the Corps to use cooperative agreements.

USACE authority for cooperative agreements is limited to the following specific types/purposes:

- Law enforcement services
- Fire protection services
- Educational and training activities
- Research and development
- Challenge partnerships (cost-sharing)
- Cooperating associations

• [Policy & Procedures](#)

• [Authorized Cooperative Agreement Types](#)

• [Cooperative Agreement Template](#)

• [News / Current Issues](#)

• [Existing Cooperative Agreements](#)



COOPERATIVE AGREEMENT

AGREEMENT NUMBER: W9127N-XX-2-XXXX EFFECTIVE DATE: XX Month XXXX

ISSUED BY:
The United States of America
US Army Corps of Engineers, Portland District
333 SW First Ave
Portland, OR 97204-3495

ISSUED TO:
[Recipient Name and Address]

CONCERNING: [REDACTED]

AUTHORIZED BY: [REDACTED]

CFDA NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

RECIPIENT TYPE: Government Entity Non-Profit Organization Hospital University Other (specify): [REDACTED]

AMOUNT: \$ [REDACTED]

COST SHARE: [REDACTED]

PROJECT PERIOD: [REDACTED]

BUDGET PERIOD: [REDACTED]

ADMINISTERED BY: Karen Dailey (503)808-4615
Karen.J.Dailey@usace.army.mil

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1	Administrative Information	5	Property Management
2	Programmatic Requirements	6	Claims, Disputes, and Appeals
3	Term	7	Compliance with Laws
4	Financial Matters	8	Indemnification

NOTICE OF ELECTRONIC FUNDS TRANSFER (EFT): Pursuant to DoDGARS 22.810, it is a Governmentwide requirement to use EFT in the payment of any grant or cooperative agreement for which an application or proposal was submitted or renewed on or after 26 July 1996, unless the recipient has obtained a waiver by submitting to the head of the pertinent Federal agency a certification that it has neither an account with a financial institution nor an authorized payment agent. To be paid, recipient must submit a Payment Information Form (Standard Form SF-3881) to the responsible DoD payment office.

IN WITNESS WHEREOF, the parties by their authorized representatives execute this Cooperative Agreement and agree to the terms and conditions contained herein, all assurances and certifications made in the application, and all applicable federal statutes, regulations, and guidelines. The Recipient agrees to administer the funded program in accordance with

Existing Cooperative Agreements

Cooperative Agreements for Law Enforcement Services

- [Law Enforcement Cooperative Agreement template](#)
- [LRL: CJ Brown Law Enforcement Cooperative Agreement, April 2012](#)

Cooperative Agreements for Fire Protection Services

- [J Strom Thurmond and US Forest Service](#) – Prescribed burn

Cooperative Agreements for Educational and Training Activities

- [NWP and Northwest Youth Corps for park maintenance, vegetation management, landscaping](#)
- [SAW and Vermont Youth Conservation Corps cooperative agreement, June 2013](#)
- [NWP and Lane County Youth Services for park maintenance, vegetation management, landscaping, April 2013](#)

Cooperative Agreements for Research and Development

- [Bonneville Dam and Pennsylvania State University](#) – Visitor Surveys at Bonneville Dam
- [Cooperative Ecosystem Studies Units \(CESU\)](#)
- [CESU Research Cooperative Agreement with National Great Rivers Research and Education Center for Japanese Hops Control and Management](#)
- [CESU Research Cooperative Agreement with National Audubon Society and Cornell Lab of Ornithology for Protocol Development for Citizen Science Avian Monitoring in Floodplain Forests](#)

Cooperative Agreements with Cooperating Associations

Challenge Partnership Agreements

Handshake Program Challenge Partnership Agreements



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Partnerships - Policy & Procedures

Engineer Pamphlets

- o [EP 1130-2-429](#)
Volunteer Coordinator's Handbook
- o [EP 1130-2-433](#)
Volunteer Brochure: Volunteer for America's Environment: A Shared Responsibility
Brochures to help recruit volunteers may be ordered by e-mailing hector.n.hunt@usace.army.mil or Antoinette.m.jones@usace.army.mil (Fax 301-394-0081) in the Publications Depot.
- o [EP 1130-2-500](#), dated 27 December 1996 revised 1 June 2006
Project Operations - Partners and Support (Work Management Guidance and Procedures)
- o [EP 1130-2-550](#), dated 15 November 1996 revised 15 August 2002
Projection Operations - Recreation Operations and Maintenance Guidance and Procedures
This pamphlet establishes guidance for the management of recreation programs and activities, and for the operation and maintenance of U.S. Army Corps of Engineers (USACE) recreation facilities and related structures, at civil works water resource projects and supplements ER 1130-2-510, "Recreation Operations and Maintenance Policies."

Engineer Regulations

- o [ER 1130-2-500](#), dated 27 December 1996 revised 1 June 2006
Project Operations - Partners and Support (Work Management Guidance and Policies)
This regulation establishes the policy for the management of operation and maintenance activities of U.S. Army Corps of Engineers (USACE) personnel performing civil works functions related to flood control, navigation, dredging, hydroelectric power generation, environmental stewardship, and recreation services at water resource, waterway, and other USACE projects.
- o [ER 37-2-10](#), dated 1 April 1969
Financial Administration - Accounting and Reporting - Civil Works Activities
There have been 89 updates to this ER. The above gives specific guidance on accounting and reporting procedures for contributions of cash, funds, materials, and services.
- o [ER 405-1-12](#), dated 20 November 1985 revised 15 May 2000
Real Estate Handbook
This regulation establishes policy for the management and operation of real estate responsibilities on Military and Civil Works Projects



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Partnerships

Partnerships in OMBIL

The Operations and Maintenance Business Information Link (OMBIL) was developed to provide a single location for data required to operate and manage the Operations function of the Corps. OMBIL contains modules for each business function, which currently include Navigation, Hydropower, Recreation, Environmental Stewardship, Environmental Compliance, Flood Risk Management, Water Supply, and Safety & Occupational Health. All business functions can be accessed through the [OMBIL Web page](#).

The Partnerships pages in OMBIL are currently located under the Recreation Business Function. Data Input Forms can be found in the Business Function Data Input screen, listed in the drop-down menu under "REC- Partnership Agreements" and Reports are listed in the drop-down menu under "REC- Partnership Detail Report." Access to the Data Input Forms requires special permissions through the OMBIL administrator. Reports can also be accessed through the Business Function Reports screen under "REC- Partnership Detail Report" by anyone with access to a Corps computer (no password or special permissions required).

Annual fiscal data entry for the Partnership pages opens each year October 1 - December 31 (on the REC- Annual Update data input form) to enter the value of each partnership for the prior fiscal year. However, new partnership agreements can be entered or edited at any time during the year.

Note: Partnership data entry involves a two-step process. Step 1 (Available anytime during the year): Enter information about the partnership, including agreement type, organization, organization type, date effective, description. Step 2 (Available only during annual update period Sep/Oct): Enter information about the value of the partnership, including number of volunteers, volunteer hours, partner funds invested, professional services provided, materials and equipment donated, Corps contract funds, services, materials and equipment, and additional investments.

● [Annual Reports](#)



● [Training Resources](#)

● [FAQs](#)



OMBIL Partnerships Annual Reports

OMBIL Partnerships

- [Annual partnership tracking spreadsheet](#) This spreadsheet can be used to update period (Oct-Dec)

- FY 13 Partnerships [Summary](#)
- FY 13 Partnerships [Summary](#)
- FY 13 Partnerships Detail Report for all USACE – [pdf version](#)
- FY 13 Partnership Detail Report for all USACE – [Excel version](#)

- FY 12 Partnerships [Summary](#)
- FY 12 Partnerships Detail Report for all USACE – [pdf version](#)
- FY 12 Partnership Detail Report for all USACE – [Excel version](#)

- FY 11 Partnerships [Summary](#)
- FY 11 Partnerships Detail Report for all USACE – [pdf version](#)
- FY 11 Partnership Detail Report for all USACE – [Excel version](#)

- FY 10 Partnerships [Summary](#)
- FY 10 Partnership Detail Report for all USACE – [pdf version](#)
- FY 10 Partnership Detail Report for all USACE – [Excel version](#)

FY 13 OMBIL Partnerships Summary

Total Value of Partnerships: \$50,783,193
Total partnerships: 1,089

President's FY 13 Budget (Rec/ES): \$354 million
 (Partnership added value = 14% above total budget)

MVD: 326 (MVS: 165, MVR: 63, MVK: 52, MVP: 43, MVN: 3)
 Value: \$4,373,978

NWD: 215 (NWP: 60, NWS: 58, NWK: 46, NWW: 29, NWO: 22)
 Value: \$34,217,530

LRD: 151 (LRN: 43, LRH: 34, LRP: 31, LRL: 30, LRB: 12, LRE: 1)
 Value: \$1,129,620

SWD: 125 (SWL: 63, SWF: 38, SWT: 24)
 Value: \$3,814,964

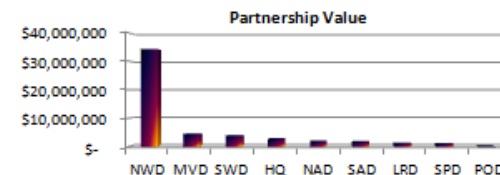
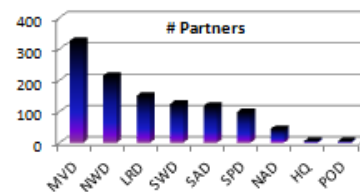
SAD: 118 (SAW: 60, SAM: 46, SAS: 11, SAJ: 1)
 Value: \$1,704,720

SPD: 99 (SPK: 77, SPN: 14, SPA: 8)
 Value: \$1,003,858

NAD: 44 (NAB: 28, NAP: 10, NAE: 6)
 Value: \$1,826,613

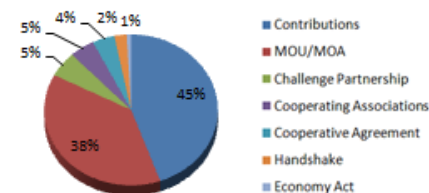
HQ: 6
 Value: \$2,653,013

POD: 5 (POA: 4, POH: 1)
 Value: \$58,897



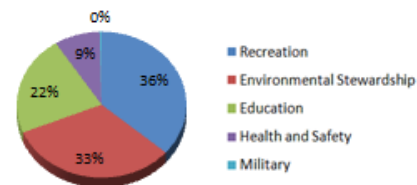
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News / Current Issues

- [News Archive](#)

Calendar of Events

- **October 28 - November 1, 2013**
Partnerships in Natural Resources Management PROSPECT Class, Nashville, TN

Memos & Suspenses

- 09/06/13 [Excellence in Partnerships Award Nominations - Suspense 15 November 2013](#)
- 06/21/13 [Handshake Partnership Program FY14 Applications Suspense: 1 October 2013](#)
- 06/13/13 [Those projects needing fisheries habitat improvements. AKA- Reservoir Fisheries: Suspense 15 August 2013](#)
- 04/09/13 [REE Tread Lightly posters available - Suspense 30 April](#)
- 03/19/13 [May 18: Kids to Parks Day](#)
- 03/15/13 [Army Corps of Engineers and FLW Outdoors to partner on efforts to connect Americas youth with the outdoors](#)
- 01/16/13 [Excellence In Partnerships 2012 Award Announcement](#)
- 01/14/13 [National Kids to Parks Day School Contest - Enter by 1 March 2013](#)

Web Meetings (Webinars)

2012

- Aug 1: [How To Prepare a Winning Handshake Application](#)

2011

- Aug 3: [Introduction to the Corps NRM Partnerships webinar](#) *Heather Burke*

2013 Engineer Update Articles

- [Archive](#)

APPL Training

Friends of Raystown honored for Excellence in Partnerships



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Frequently Asked Questions

[Click for Disclaimer](#)

Q. How do you create a partnership?

A. [See How To Diagram](#)

Q. What is a partnership?

A. A partnership is basically an agreement between two or more organizations, created to achieve or assist in reaching a common goal. Partnerships may involve one organization utilizing another's unique abilities, equipment or services, or it may be a "sharing" of resources (money, time, knowledge, equipment, etc.) to accomplish short or long-term objectives for one or all of the participating partners.

Q. What are the basic building blocks of a successful partnership?

A. Most importantly, it's about relationships and working together - knowing your partner and what you can offer one another. Participating organizations must also have the specialized resources necessary to accomplish the identified task, the legal authority to enter into an agreements and the ability to accept or provide funding. From inception, partnership agreements should be coordinated with participating agencies' legal offices - they provide the legal foundation that the agreement is built upon.

Q. What are the different types of partnership agreements and what are their uses?

A.

1. Economy Act Agreements - agreements for services and/or supplies with other federal agencies. It requires a Determination and Findings (D&F) document and is only used when another more specific transfer authority is not available.
2. Cooperative Agreements - agreements for services and/or supplies with state, county, city, or other local organizations. They include:
 - Cooperating Associations - a cooperative agreement with a tax-exempt non-profit organization that volunteers services to the Corps. Cooperating Associations are free-standing corporate entities with boards of directors, purposes and abilities consistent with their boards and objectives.
 - Challenge Partnerships - a type of a cooperative agreement with non-Federal public and private entities to provide for O&M and development of recreation facilities and natural resources at water resource development projects where such facilities are being maintained at full Federal expense.
3. Memorandums of Understanding/Agreement - both are used interchangeably. These are agreements to cooperate. They provide a foundation to work together on common issues and mutually beneficial programs, projects, and activities. It is an "agreement to agree" but does not obligate funds. MOA establishes legal terms that will be included in a Support for Others reimbursable order to follow.
4. Volunteer Agreements - Agreements that allow the Corps to accept services of volunteers to carry out any Corps activity except policy-making or law enforcement and to provide for incidental expenses.
5. Contributions Program - Simplest form of partnership. Authorization for the acceptance of contributions of money, materials, or services from groups and individuals geared toward environmental stewardship, restoration, and recreation.



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Partnerships
Good Enough to Share

Good Enough to Share

[Click for Disclaimer](#)


- [Submit a Good Enough to Share](#)

This page will be used as a collection point for partnership success stories, lessons learned, and best management practices. After you submit an item on this page, it will be categorized and placed under the appropriate Partnership topic page (i.e. Contributions, MOUs/MOAs, Military Partnerships, Water Safety Partnerships, etc.)

[21 Partnership Success Factors](#)

by Brian O'Neill of the National Park Service, developed by the NPS Partnerships Office

[Partners in Action - Success Stories](#)

 [Submit a Partnership Story](#) - For USACE only. If you are not a USACE employee and have a partnership story, please contact your local USACE project office and work with them.



Partnerships - Training

APPL Presentations

- [APPL Advocacy Webinar, April 2014- pdf version](#)
- [APPL Advocacy Webinar, April 2014- recorded version](#)

Corps of Engineers Ongoing Available Training/Presentations

- December 2013 Partnership Webinars
 - [Introduction to the Corps NRM Partnerships Program](#)
 - [NRM Gateway Partnership Pages](#)
- Handshake 2014 Webinar
 - [PDF](#)
 - [Video of Webinar](#)
- [OMBIL Partnerships Training webcast - FY10](#)
Step-by-step instructions on how to enter partnership data in OMBIL for FY 10
- [OMBIL Partnerships Training webcast - FY11](#)
Step-by-step instructions on how to enter partnership data in OMBIL for FY 11
- [OMBIL Partnerships Training webcast - FY12](#)
Step-by-step instructions on how to enter partnership data in OMBIL for FY 12
- [Partnerships in NRM PROSPECT Presentations](#)
- [USACE/APPL Partnership Workshops](#)
Exportable Training: PowerPoint Presentations from previous workshops
- [Volunteer Program Webinar - May 2013](#)
- [Volunteer Program Webinar- June 2013 \(with audio\)](#)
- [Volunteer Program Webinar- March 2014](#)

U.S. Bureau of Land Management

- [BLM Collaboration Desk Guide](#)
A 2007 comprehensive collection of guidelines, principles and practices detailing how to engage the public in a collaborative process. This guide is helpful to anyone who works with the public!

U.S. Fish & Wildlife Service Training Courses

- [Advanced Partnerships: Building Sustainable Revenues](#)





Grants/Alternative Funding Sources

Grants can be obtained from public and non-public sources consistent with the purpose of the granting entity. Cooperative associations and friends groups may apply for grants and apply the grant moneys to work activities on Corps lands. The Corps does not usually apply for grants with other Federal agencies unless the legal authority specifically addresses grants between Federal agencies. The Corps can apply for State, local, and private grants if such action does not involve lobbying Congress, the funds will be used for an authorized mission, and the acceptance is consistent with appropriation law. In practical terms, it is much easier for the partner to apply for the grant and accept the funds, so this is the preferred method. Corps employees may help partners write grant proposals, and may conduct training sessions on grant writing.

A third party entity could include a Friends Group, Cooperating Association, Non-Profit, Foundation or local governments. While the third party would usually initiate the grant application, the Corps would maintain oversight of the Project. See the [Grants Application & Execution Process flow chart](#) from NWP for a good example of the granting process.

The Corps Contribution Program provides the means and processes on how to accept donations plus administer any funds the Corps might receive directly or indirectly from a grant. A Contribution Plan has to exist prior to accepting funding and needs to be consistent with the contents of the Operation Management Plan (OMP).

Helpful Steps to Apply for Grants with a Third Party

1. Identify and plan the project and ensure it is included in the OMP and Contributions Plan. Ensure the project is ready to go including a funding concept with any needed permits, environmental reviews, clearances and cost.
2. Seek a partnership with a non-profit or local government. Explain that the Corps would like to complete a project, but requires assistance that may include fundraising efforts such as seeking grants. Corps staff may be asked by the partner to help locate a potential grant. Corps participation is encouraged, but the non-profit entity would submit the application and be the proponent.
3. Identify potential grant sources: The non-profit may be willing to help or have knowledge of specific grants, but Corps staff could assist with [identifying possible sources](#).
4. Completing the grant application: Most grant application packages have specific guidance which should be followed precisely. If application guidance is more loosely worded, it is advisable for the applicant to call the Grantor and ask for any information and submission advice they may be willing to share.

● [Grants and Funding Available to the Corps](#)

● [Related Sites/Links](#)

● [FAQs](#)

● [News and Current Issues](#)

● [Success Stories](#)

● [Water Safety Grants](#)



Grants and Funding Available to the Corps

Grants that the Corps can directly apply for:

- US Forest Service Forest Pest Suppression program - provides 100% free funding to Corps projects from the USFS if experiencing problems such as gypsy moths, oak wilt, southern pine beetles, etc. Proposals that are focused on suppression or eradication have a higher chance of getting funded. The range of typical proposals that are funded is \$1,000 to \$50,000.
 - [FY 12 Forest Pest Management Project Proposal application](#)
 - [Forest Service Addresses and Phone Numbers to Call for Assistance](#)
 - [National USFS Priorities for Funding FHP Prevention/Suppression/Restoration Projects](#)

Grants that require a third party to apply for:

- [Boat US Foundation Grassroots Grants](#)- awards local volunteer organizations up to \$4,000 for the promotion of safe and clean boating education. Over the past 20 years the Foundation has awarded over a million dollars to local community organizations, yacht clubs, flotillas and squadrons. The Foundation is looking for creative and innovative projects that promote safe and clean boating on your local waterway. Past topics have ranged from PSAs on the effects of boating under the influence to signs at boat ramps telling users about invasive species in the area and how to prevent them from spreading. The application process typically begins in January with submissions due in the spring. (Must be applied for by a non-profit friends group/cooperating association. Grants are not awarded to government agencies.)
- [National Recreation and Park Association ACHIEVE grants](#): supported by the Centers for Disease Control and Prevention Healthy Communities Program. Applications are accepted from local park and recreation agencies to become an ACHIEVE (Action Communities for Health, Innovation and EnVironmental ChangE) communities. The ACHIEVE grant helps agencies reduce the incidence of chronic disease through policy, systems and environmental change strategies at the local level; Create partnerships with community stakeholders; Attend meetings with national leaders to learn about tools, resources, and strategies to build healthier communities; Create awareness of the vital services parks and recreation offers; Enhance the overall health and livability of their community.
- [National Water Safety Congress Grass Roots Grants](#)- to build and maintain a national network of partners whose specific goal is to address issues of life jacket wear, recreational boating safety, support of grassroots efforts in boating and water safety organizations, and the creation of educational programs for youth and families on the local scale.



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Partnership Advisory Committee

The NRM Partnership Advisory Committee (PAC) exists to encourage a partnership culture and to assist districts and projects in developing that culture. The team consists of one representative from each Division, plus the National Partnership Program Manager. The committee supports the efforts of all NRM personnel by:

1. Providing current guidance and historical examples of sustainable partnering efforts on the Corps of Engineers Gateway.
2. Building partnering capacity by providing partnership webinars, sessions at conferences and meetings, and PROSPECT classes.
3. Forming, strengthening, and fostering relationships to accomplish our missions by actively collaborating with customers and stakeholders to build a better partnering environment.

What is the PAC?

- [Program Summary](#)
- [Team Members](#)

What is the PAC working on?

- [Team Charter and Annual Work Plan](#)

What would you like the PAC to do for you?

- [Share Your Ideas](#)

Archival Information

- [Meeting Minutes](#)
- [Accomplishments](#)

PAC Team members

The committee consists of one subject matter expert (SME) from each division. Additional SMEs can be added as necessary. Each division representative is evaluated by the committee and the proponent for rotating off the committee following a term of 5 years. A chairperson of the committee is elected by the committee for a 2 year term or earlier if a vacancy occurs. The chair may serve for one additional 2 year term if the team selects them. The committee can also include subject matter experts to use as resources from Real Estate and Office of the Chief Counsel. The proponent is the Senior Policy Advisor for Partnerships and acts as the liaison between the PAC and HQUSACE and other HQUSACE elements.

Committee vacancies are reported to the proponent, along with a recommendation of specific credentials (e.g. OPM, specialist, field level, district level, division level, etc.) required to fill the vacancy in order to maintain or expand the diversity of the committee as appropriate. Committee vacancies are approved by the Chief of NRM, HQUSACE from nominations submitted by the MSCs, based on the recommendation of the proponent and the PAC. Transfer of committee members outside of the division they represent when originally appointed result in the end of their service to the committee.

Division/District	POC	PAC term	Phone Number
Great Lakes & Ohio River Division	Chris Rapenchuk - Chair	2009-2014 2011-2013	937-325-2411
Mississippi Valley Division	Courtney Wilson	2013-2018	573-735-4097 x232
North Atlantic Division	Allen Gwinn	2010-2015	814-658-6810
Northwestern Division	Alana Mesenbrink	2010-2015	406-293-7751Ext 252
South Atlantic Division	Miriam Fleming	2012-2017	251-690-3004
South Pacific Division	Joel Miller	2012-2017	707-431-4554
Southwestern Division	Titus Hardiman	2011-2016	501-324-5899





US Army Corps of Engineers

Corps Lakes Photo Album

Take a virtual trip of our lakes!

Corps Lakes Gateway > Corps Photo Album - [How to get photos added?](#)

Partnerships

Select a Corps of Engineers Lake

Select an Activity



Allatoona Lake

Photo by: *Chris Purvis*

Annual Great Lake Allatoona Cleanup

Children participate in fun and games at the 21st Annual Great Lake Allatoona Cleanup Picnic. The GLAC is annually one of the top three Public Lands Day events in the nation.



Allatoona Lake

Acworth's Annual Professional Wakeboard Tour

In partnership with the City of Acworth, Park Ranger Ginger Bjomson greets the public from the USACE Water Safety Booth during Acworth's Annual Professional Wakeboard Tour Event on Lake Allatoona.



Barkley Lake

Photo by: *Kayl Kite*

Free Fishing Day

Partnership with the City of Cadiz and KY Dept. of Fish and Wildlife. participants gathered for doorprizes and awards.



Bear Creek Lake

Photo by: *Karen Sitoski*

Coyote Gulch Partnership Project



Bennington Lake

Photo by: *Ranger Nguyen*

Cyclo Cross Race put on by Allegro Cyclery



Burnsville Lake

Photo by: *C. Scott Hannah*

Curry Ridge Water Project

West Virginia Governor Joe Manchin III congratulates at the opening ceremony of the Curry Ridge Water Project. This project allows Camp Sunshine, a camp for terminally ill children, including other local residents in the Curry Ridge Area to receive clean drinking water. The Corps and Burnsville PSD worked together to bring an existing Corps water line at Bulltown and extend it to

Partnership Outreach Sheet

Sharing the Challenge

Partnership Opportunities with the U.S. Army Corps of Engineers



US Army Corps of Engineers®

BUILDING STRONG®

Why Partner with the Corps?

The U.S. Army Corps of Engineers manages some of the most cherished lakes, rivers and lands near your communities and towns. Communities are proud of their special place in our parks. Many of our partners and visitors comment that they grew up near a Corps lake, or they spend as much time as they can in a particular Corps park. Great family memories are created during a boating, fishing, camping trip, or after a quiet day of hiking or biking on one of our many trail systems. These experiences are important in strengthening families and communities. Our parks also have significant economical impact, with visitors spending upwards of \$18 billion on trip expenses and durable goods annually. With the help of our partners, we can provide more service to the public than without you by our side.

The Corps Story

- As the leading federal provider of recreation, one out every ten Americans visits a Corps lake.
- Park visitation exceeds all other federal agencies.
- Manage 12 million acres of land and water
- Visitors spend nearly \$18 billion on trip expenses and durable goods annually, resulting in 500,000 jobs
- 422 lakes in 43 states hosting 38% of all fresh water lake fishing
- 4,000 recreation sites of which 80% are within 50 miles of a metropolitan area
- 101,000 campsites, 3,800 boat ramps, 5,000 miles of trails

By partnering with us, you will have a hand in helping manage our lakes and rivers for your customer's benefit. The American public loves our Corps lakes. How much is an opportunity or special moment worth? How much would someone be willing to pay to see an elk run across the valley ahead of them, watch their granddaughter catch her first fish, or share family stories around the campfire? People are willing to spend money to see or experience something they cannot see or experience anywhere else. Sharing these values as part of your marketing strategy makes sense. Partnering with the Corps will bring large exposure to your organization, with 370 million people visiting a Corps lake each year.

What our partners say: "Partnering with the Corps allows our organization to accomplish so much more than we could ever do alone. The expertise, vision and leadership that the Corps brings to the table provides a strong foundation for any project we're working on together." Dan River Basin Association

Partnering Benefits

- Increases public relations and a general feeling of goodwill toward your organization
- Strengthening the environmental, social and economic health of communities
- Helping conserve America's natural places for future generations
- Potential market branding to reach out to new customers
- Increases employee or staff well-being as they recreate in our parks
- Enjoyment of being in a park environment while helping serve others
- Our recreational and land management programs are diverse and the partnership opportunities are varied



Partner Spotlights



Raystown Lake had the potential to be a mountain bike destination, but it took a partnership between the Corps, the Friends of Raystown Lake and the International Mountain Biking Association to turn this vision into a reality. The Friends of Raystown Lake raised funds and leveraged volunteers to build the trails and other infrastructure around the lake. Together with the community, other partners and with IMBA's technical assistance, the agency and the local group built 30 miles of trails. From the \$800,000 initially invested, the project generated \$2 million of local economic stimulus in the first year alone.

Patients undergoing extended medical treatment in the Little Rock area now have an affordable and peaceful place to stay in a beautiful setting along with their families thanks to the University of Arkansas for Medical Sciences. UAMS provided \$90,000 to build six dedicated campsites specifically for medical care patients in the park. "UAMS is very pleased to partner with the U.S. Army Corps of Engineers to make these campsites available for patients," said UAMS Chancellor I. Dodd Wilson, M.D. "We are very appreciative of the support and compassion the Corps has shown in helping make this possible."



Paralyzed Veterans of America has been partnering for years with the Chena River Lakes project in Alaska to hold special moose hunts for veterans. Companies such as Ruger, Leopold Optics and Savage Arms also participate by sponsoring hunters' travel expenses. Over time, the need for special housing became evident and resulted in the design and construction of an accessible hunting cabin. The 'Wheeling Hunter' cabin provides hunters and volunteers the ability to assemble, mobilize, eat and rest during the annual veteran moose hunt. It is primarily used by members of our military who have serious mobility impairments and are confined to wheelchairs. The cabin offers a great interpretive opportunity and chance to promote the Corps, our partners and our volunteers. It showcases our commitment to the military community and goal to make public lands accessible to everyone.

Corps Recreation Values and Roles

- Providing places for people and water to meet.
- Providing safe and accessible recreation opportunities and educating the public on how to play in and around water.
- Protecting resources for present and future generations to use and enjoy.
- Supporting healthy communities through access to outdoor activities for the community, military and general public.
- Continuing to maintain a geographic distribution of recreation opportunities throughout the country.



US Army Corps of Engineers®

How to Partner: For additional information on partnership opportunities visit <http://corplakes.usace.army.mil>. You may also contact your local USACE Office or the USACE National Partnership Coordinator: Heather.D.Burke@usace.army.mil



Partnership Types: [Which is right for you?](#)

- [Challenge Partnerships Program](#)
- [Handshake Partnerships Program](#)
- [Contributions Program](#)
- [Cooperating Associations Program](#)
- [Memoranda of Understanding/Agreement \(MOU/MOA\)](#)
- [Volunteer Program](#)
- [Economy Act Agreements](#)
- [Cooperative Agreements](#)

How To:

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- [Partnership Advisory Committee](#)
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- [Corps Photo Album for Partnerships](#)
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- [Partnership Outreach Sheet](#)
- [Corps Lakes Gateway Partnerships Webpage](#)

Partner Information:

- [National Partners](#) 
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Partnerships

National Partners

This listing includes Partnerships that have a national Memorandum of Agreement/Memorandum of Understanding or Cooperative Agreement with the Corps of Engineers [Natural Resources](#) or [Planning](#) element, or partner at the national level. It does not list all the great partnerships and organizations that work with the Corps on a local level. To see some of these success stories, [click here](#). In addition, national partnerships with the Corps other than in NRM or Planning element can be found [here](#).

Natural Resources Proponent

- [American Canoe Association](#)
- [American Chestnut Foundation](#)
- [American Recreation Coalition](#)
- [Association of Partners for Public Lands](#)
- [B.A.S.S.](#)
- [Boat U.S. Foundation](#)
- [Boy Scouts of America](#)
- [Bureau of Reclamation](#)
- [C.A.S.T. for Kids](#)
- [Centers for Disease Control and Prevention](#)
- [Cooperative Conservation](#)
- [Corps of Engineers Natural Resources Education Foundation](#)
- [Council for Environmental Education](#)
- [Environmental Protection Agency](#)
- [Everglades Cooperative Invasive Species Management Area](#)
- [Federal Aviation Administration – Wildlife Hazard](#)
- [Federal Highway Administration \(FHWA\)](#)
- [Girl Scouts of the USA](#)
- [General Services Administration](#) - for National Program (HQ) use only
- [International Mountain Bicycling Association \(IMBA\)](#)
- [Leave No Trace](#)
- [National Audubon Society, Inc.](#)
- [National Environmental Education Foundation](#) (Formerly named National Environmental Education and Training Foundation- NEETF)
- [National Fish and Wildlife Foundation](#)
- [National Lewis & Clark Bicentennial Council](#)
- [National Park Service](#)

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- [Challenge Partnerships Program](#)
- [Memoranda of Understanding/Agreement \(MOU/MOA\)](#)

- [National Audubon Society, Inc.](#)
- [National Environmental Education Foundation](#) (Formerly named National Environmental Education and Training Foundation- NEETF)
- [National Fish and Wildlife Foundation](#)
- [National Lewis & Clark Bicentennial Council](#)
- [National Park Service](#)
- [National Park Trust](#)
- [National Recreation Reservation Service™](#)
- [National Trails System](#)
- [National Wild Turkey Federation](#)
- [Natural Resource Conservation Service \(NRCS\)](#)
- [Naval Sea Cadet Corps](#)
- [National Youth Marine Alliance \(NYMA\)](#)
- [Outdoor Alliance](#)
- [Paralyzed Veterans of America](#)
- [Public Health and Recreation](#)
- [Recreation Fisheries Habitat Initiative](#)
- [Safe Kids USA](#)
- [Southeast Tourism Policy Council \(STPC\)](#)
- [Student Conservation Association](#)
- [Trails Training and Trails Resource Information Exchange](#)
- [Tread Lightly!](#)
- [The Walt Disney Company](#)
- [UNICOR](#)
- [U.S. Coast Guard](#)
- [U.S. Coast Guard Auxiliary](#)
- [U.S. Department of Agriculture](#)
- [U.S. Power Squadrons](#)
- [United States Geological Survey \(USGS\)](#)
- [Watchable Wildlife Incorporated](#)
- [Western States Tourism Policy Council](#)
- [Wilderness Inquiry](#)
- [Wildlife Habitat Council](#)

Planning Proponent

- [Ducks Unlimited, Inc.](#)
- [U.S. Fish and Wildlife Service](#)
- [The Nature Conservancy](#)



US Army Corps of Engineers

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Health/Medical Community Partnerships

Health/Medical Community Partnerships

In the past decade, rates of obesity and associated chronic diseases have skyrocketed in children and adults. The Centers for Disease Control and Prevention (CDC) documents that more than one-third of adults in the United States—more than 72 million people—are considered medically obese and therefore more likely to develop major chronic diseases such as type-2 diabetes, heart disease, and cancer. At the same time, there has been a dramatic decline in physical activity.

The current generation of children may be the first at risk of having a shorter lifespan than their parents. Outdoor activity in the natural environment has taken a back seat to television, video games, the computer, and a demanding schoolwork and extracurricular schedule. A growing body of research suggests that exposure to nature and outdoor exercise has significant health benefits such as improved wellness and mental health, reduced stress levels, and lower blood pressure.

Corps lakes and river projects offer prime outdoor recreation opportunities to connect families with nature and lead to improved overall health. Corps NRM managers and specialists are encouraged to connect with the local medical community to educate pediatric and family health care providers about prescribing outdoor activities at Corps recreation sites. Connecting the health care community with Corps sites can also benefit public lands by promoting park stewardship and increasing potential funding sources.

- [Tools & Materials](#)
- [Related Sites/References](#)
- [News and Current Issues](#)
- [Success Stories](#)

[Technical Problems](#)
Updated: July 2011



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Water Safety Partnerships

The U.S. Army Corps of Engineers has developed an extensive [national water safety program](#) as well as local community programs to educate visitors about the importance of water safety. Partnerships are a great way to add impact and reach a broader audience with the goal of saving lives. The Corps has partnered with many organizations for water safety product development, special events, and water safety educational programs.

- [Water Safety Success Stories](#)
- [Related Sites](#)
- [Water Safety Toolbox Partnership Ideas](#)
- [News/Current Issues](#)
- [Water Safety Grants](#)
- [Water Safety Partnership Examples](#)

Partnerships
Water Safety

Military Partnerships

The Corps of Engineers is dedicated to encouraging the use of Corps recreation resources by the military and their families. Increased public awareness of Corps recreation programs, including increased awareness by Department of Defense and Armed Forces Commands, is a high priority.

Goal 2.4 of the [Corps Recreation Strategic Plan](#) is to “Strengthen relationships with military installations to meet the needs of both military families and the recreating public to foster use of Corps facilities by active duty, retired, and reserve military veterans and families.”


The Corps will contribute to the readiness and resilience of military members and their families through their participation in activities and programs at Corps lakes and rivers. The Corps will strengthen its unique relationship with the U.S. Armed Forces by expanding recreation programs and services for military members and their families. The Corps will promote safe and healthy outdoor recreation opportunities at Corps projects to all U.S. Armed Forces personnel, military families, and veterans.

- [Armed Forces Recreation Program](#)
 - [Warriors in Transition Program](#)
 - [Corps/Military Partnership Success Stories](#)
 - [Military Installations on Corps Lands](#)
 - [Army Installations on Corps Lands](#)
 - [News/Current Issues](#)
 - [Operation Honor Card Program](#)
 - [Wounded Warrior Program](#)
 - [Operation Purple Camps](#)
 - [Operation Warfighter Program](#)
- 



Corps/Military Partnership Success Stories

- [MVR: Mississippi River Project and Rock Island Arsenal- Fisherman's Corner free camp site for Active Duty Military and their Families](#)
- [LRP: Shenango River Lake and US Navy Seabees- Recreation improvements and construction projects](#)
- [MVR: Rock Island recreation programs with the Military](#) 
- [MVS: Lake Shelbyville and Navy- Recreation improvements and accessibility upgrades](#)
- [LRP: Youghiogheny River Lake and Air Force license for Reservist Survival Training, August 2011](#) 
- [NWK: Milford Lake and Fort Riley MWR recreation area](#) 
- [NWK: Stockton Lake recreation programs with the Military](#) 
- [NWP: Portland District and Naval Undersea Warfare Center MOA, July 2006- Underwater inspections, surveys, and repairs](#) 
- [POA: Chena River Lakes and Paralyzed Veterans of America wheelchair moose hunt and accessible cabin](#)
- [SWT: Tulsa District and US Army Dive Company MOA, August 2008- Underwater inspections, surveys, and repairs](#) 
- [SWT: Tulsa District and US Army Fort Riley MOA, May 2008- Demolition services, construction, equipment operation](#) 
- [SWT: Tulsa District military partnerships](#) 

 Item is restricted to U.S. Army Corps of Engineers and will open in a new window.

School/University Partnerships - Success Stories

[Click for Disclaimer](#)

- [Submit a Success Story](#)

Clemson University Department of Parks, Recreation and Tourism Management partnership with Hartwell Lake

In 2009, the Corps and Clemson University signed an MOU to cooperate in areas of facility planning, educational outreach, data collection, program development, materials publication, and educational activities. An example of a project completed by students in this program was to design the Volunteer Village for Hartwell Lake. Four groups of 5 students were given a budget, location, and Corps design standards. The groups presented their proposals and were graded on their presentations. The Corps was able to use some of the student's ideas in the final facility design and construction.

- [MOU between USACE and Clemson](#)
- [Volunteer Village designed by students](#)

Cooperative Ecosystem Studies Units

The Cooperative Ecosystem Studies Units (CESU) Network is a national consortium of federal agencies, academic institutions, tribal, state, and local governments, nongovernmental conservation organizations, and other partners working together to support informed public trust resource stewardship. The CESU Network includes nearly 300 partners, including 13 federal agencies, in 17 CESUs representing biogeographic regions encompassing all 50 states and U.S. territories. The CESU Network is well positioned as a platform to support research, technical assistance, education and capacity building that is responsive to long-standing and contemporary science and resource management priorities.

The 17 CESUs bring together scientists, resource managers, students, and other conservation professionals, drawing upon expertise from across the biological, physical, social, cultural, and engineering disciplines (from Anthropology to Zoology) to conduct collaborative and interdisciplinary applied projects that address natural and cultural heritage resource issues at multiple scales and in an ecosystem context. Each CESU is structured as a working collaborative with participation from numerous federal and nonfederal institutional partners. CESUs are based at host universities and focused on a particular biogeographic region of the country.

- [CESU Research Cooperative Agreement with National Great Rivers Research and Education Center for Japanese Hops Control and Management](#) 
- [CESU Research Cooperative Agreement with National Audubon Society and Cornell Lab of Ornithology for Protocol Development for Citizen Science Avian Monitoring in Floodplain Forests](#) 

Juniata College and Raystown Lake Field Station

The Raystown Field Station provides exceptional hands-on opportunities for Juniata College students and faculty in environmental research and education. The station also serves the local community by offering environmental education opportunities for visitors to Raystown Lake. The Raystown Field Station was established by Juniata College and the Corps of Engineers in 1974 to provide special opportunities for environmental research and education at the 29,000 acre Raystown Lake Project. The 365 acre reserve lies in the valley and ridge province of central Pennsylvania and offers visitors access to the various aquatic and terrestrial ecosystems of this unique region.

- [Juniata College lease](#)
- [Contract for interpretive services](#)



Partnership Awards

Excellence in Partnerships Award

The Corps has established an annual award intended to recognize outstanding contributions by a partner to the Corps recreation and environmental stewardship programs. The Excellence in Partnerships Award is a regular part of the annual APPL convention usually held in February or March, each year. Divisions, districts and projects should be constantly on the lookout for outstanding examples to nominate each year. Headquarters will solicit nominations during the latter part of each calendar year.



[Click here](#) to view a list of past recipients and for application materials.

Take Pride in America Awards

Take Pride in America sponsors an annual national recognition and awards program. National awards recognize outstanding stewardship for group and individual volunteer efforts in twelve categories. Finalists and winners are selected by a panel of reviewers, and the awards are presented at a ceremony in Washington, DC in September.

National awards: Nominations for the national Take Pride in America awards may be submitted online via the Take Pride website, www.takepride.gov. Corps volunteers and events are eligible for these awards. Applications are typically due in June.

Federal Land Manager Award: In addition to awards for volunteers and events, one Corps staff member, along with the other federal land management agencies, is honored with the Take Pride in America Federal Land Manager Award. Nominations are submitted through Corps Major Subordinate Commands and are typically due in the spring.

[Click here](#) to view a list of past recipients and application materials.

American Recreation Coalition's Legends and Beacon Awards

The [American Recreation Coalition](#) annually honors an outstanding employee from each federal land management agency with the American Recreation Coalition (ARC) Legends Award. This award is presented to recognize extraordinary individual efforts that have expanded and enhanced recreational opportunities, connecting people- especially children- and the outdoors, through public/private partnerships, or have increased participation in outdoor recreation through innovative programs based upon public/private partnerships. Award criteria include:

- o Quantifiable improvements in recreation opportunities or participation in recreation by non-traditional visitors
- o Reliance upon partnerships with the private sector
- o use of creative solutions and programs and sharing news of creative solutions with the agency
- o Community support for the work of the individual



The Beacon Award recognizes outstanding initiatives where new technologies provide improved, cost-effective solutions to recreation program

Excellence in Partnerships Award

The Corps and the Corps of Engineers Natural Resource Education Foundation have partnered to present an annual award intended to recognize outstanding contributions by a partner to the Corps recreation and environmental stewardship programs. The Excellence in Partnerships Award is a regular part of the annual APPL convention usually held in February or March, each year. Divisions, districts and projects should be constantly on the lookout for outstanding examples to nominate each year. Headquarters will solicit nominations during the latter part of each calendar year.

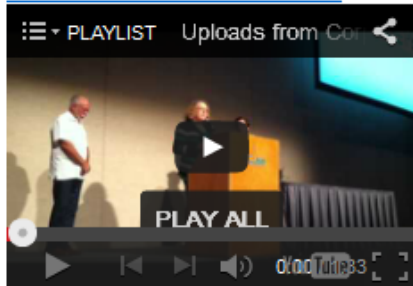
- [Excellence in Partnership Nomination Memo and Criteria 2013](#)

Excellence in Partnership National Award Recipients:


- 2013: [Linn County Parks and Recreation](#)
 - [Nomination package](#)
 - [Award Selection Announcement](#)
 - [Albany Democrat EIP Ceremony Article](#)

- 2012: [Our Lands and Waters Foundation](#)

- [Nomination package](#)
- [Award selection announcement](#)



- 2011: [Friends of Caesar Creek Lake](#)

- [Nomination package](#) 
- [Award Selection Announcement](#)

- 2010: [Friends of Roanoke Lake](#)

Regional Award Recipients

- 2013:

- [LRD: Genesee Valley Educational Partnership Conservation Class](#)
- [MVD: Mountain Pine Environmental and Spatial Technology](#)
- [SAD: Carolina Traditional Archers](#)
- [SPD: Mid Valley Bass Club](#)

- 2012:

- [LRD: Friends of Rough River Lake](#)
- [MVD: Lake Ouachita Citizen Focus Committee](#)
- [NAD: Tioga County Partnership for Community Health](#)
- [NWD: Upper Rogue Watershed Association](#)
- [SAD: Outdoor Dream Foundation](#)

- 2011:

- [MVD: Lake Ouachita Citizen's Focus Committee](#)
- [NWD: Friends of Lake Sakakawe](#)
- [POD: Fairbanks North Star Borough Parks and Recreation Department at the Chena Lakes Recreation Area](#)
- [SAD: Southern Off Road Bicycle Association](#)
- [SPD: Sonoma County Water Agency](#)
- [SWD: Ozarks Rivers Heritage Foundation](#)

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- o Reliance upon partnerships with the private sector
- o use of creative solutions and programs and sharing news of creative solutions with the agency
- o Community support for the work of the individual

The Beacon Award recognizes outstanding initiatives where new technologies provide improved, cost-effective solutions to recreation program needs. Award criteria include:

- o Innovation in either the use of technology for visitor services or the use of technology for recreation management;
- o Partnerships with for-profit and nonprofit organizations in the private sector;
- o Efforts to share news of creative solutions within the agency; and
- o Community support for the work of this initiative, as reflected in awards, community boards and committees, etc

Legends Award Recipients:

- 2014: [Jude Harrington](#)
- 2013: [Rachel Garren](#)
- 2012: Co-recipients, [Scott Jackson](#) and [Kathy Perales](#)
- 2011: [Tracy Fancher](#)
- 2010: James Lynch
- 2009: [Miles Johnson](#)
- 2008: [Brad Keshlear](#)
- 2007: [Keith Beecher](#)
- 2006: [Terry Ramsey](#)
- 2005: [Michael Miller](#)
- 2004: [Erwin Topper](#)
- 2003: [Joe Woods](#)
- 2002: [David Grabensteder](#)
- 2001: Douglas Blount
- 2000: [David Wahus](#)
- 1999: [Darrell Lewis](#)

Beacon Award Recipients:

- 2013: [John Wargo](#), [Copy the Safety Boat Program](#)



Special Events with Partners

There are many opportunities throughout the year to work with partners on special events to promote the Corps natural resource management program, recreation opportunities and environmental stewardship. Working with partners helps to avoid unnecessary duplication of efforts, pools scarce resources, and fosters a shared sense of stewardship and advocacy. Some events involve a volunteer component to engage the community to work on projects that benefit public lands, while others focus on water safety education and outreach. Below is a list of a few national programs which facilitate partnerships for special events.

- **[Take Pride in America](#)**

Corps projects may register their volunteer event with Take Pride in America on their [website](#). Benefits of registering a Take Pride in America event include: Connect Americans with a national partnership; Help recruit volunteers; Bring visibility to the event; Opportunity to order free promotional items from Take Pride in America www.takepride.gov.

- **[National Volunteer Week](#)**

For more than two decades, Points of Light Institute has equipped organizations to celebrate National Volunteer Week in April, providing visibility, thematic focus and resources to enable them to commemorate this signature week of volunteer recognition.

Through programs such as the President's Volunteer Service Award, Daily Point of Light Award and the Extra Mile - Points of Light Volunteer Pathway, Points of Light Institute recognizes volunteers and the tremendous impact they are making on our country's most critical challenges year-round.

- o To learn more about these recognition programs and how to nominate volunteers for awards, [click here](#).
- o To tell us about the impact volunteers are having in your community or through your organization, [click here](#).

- **[Earth Day](#)**

Earth Day is a day that is intended to inspire awareness and appreciation for the Earth's natural environment. Earth Day is now coordinated globally on April 22 by the [Earth Day Network](#) and is celebrated in more than 175 countries every year. Numerous communities celebrate Earth Week, an entire week of activities focused on environmental issues.

- **[International Migratory Bird Day \(IMBD\)](#)**

IMBD celebrates and brings attention to the annual bird migration in Canada, the United States, Mexico, Central and South America, and the Caribbean. IMBD officially takes place on the second Saturday in May in the U.S. but most events take place in April and May. Citizens who are enthusiastic about birds, informed about threats, and empowered to become involved in addressing those threats, can make a tremendous contribution to maintaining healthy bird populations. Environment for the Americas develops many educational and promotional materials related to each year's theme. You may use these materials at any time to support your events and programs.

- **[Kids to Parks Day](#)**

QUESTIONS?

